



Sale's lakeside
community garden

Seed Lakeside Community Garden Inc. Code of Conduct / Garden Rules

Sale Lakeside Community Garden is a not-for-profit community run space which operates for the benefit of all residents of the Wellington Shire. The garden gives individuals and community groups opportunity to take part in activities that encourage friendship, learning new skills, and to enjoy the health benefits of being outdoors growing delicious and healthy produce. Seed Community Garden exists for the enjoyment of all. A few simple rules help improve the likelihood we will all continue to enjoy the space well into the future.

If you have any questions, please contact Seed Garden Management Committee via:

Email:	seedcommunitygarden@gmail.com
Facebook:	www.facebook.com/seedcommunitygarden/
Website:	www.seedcommunitygarden.org/contact
President: Fred Hellriegel	0418 660 731
Vice President: Maree Mead	0438 314 517

Garden entry

The front gate is unlocked 24/7. There is security monitoring of the site 24/7 via security cameras. As a safety precaution, please limit your entry to daylight hours. The side gate (near chicken pen) is locked at night to discourage vehicle entry. Committee Members and plot holders have the access code. It is generally only open during the day to allow access for heavy loads. All visitors and members must follow the code of conduct.

Code of conduct

Be respectful and tolerant of other users.

Behave in a way that helps everyone feel safe, included, and joyful.

Supervise young children.

Wilful damage to any area of the Seed Garden will not be tolerated.

Seed Garden is a smoke and drug free site. No smoking allowed on site. Do not attend the site intoxicated or under the influence of drugs.

Compliance is required with public health warning and restrictions. This may include mask wearing, social distancing and hand hygiene.

Take only what you need. Leave enough for others to benefit.

Facilities and regular activities

Kitchen- open when a Committee Member is onsite. Please remember to clean up after use.

Toilet- we have a portable toilet onsite. Please keep it clean. Additional toilets are available at Nakunbalook, next door, when a Seed management committee member are on site. Additional toilets are available in the Botanical Gardens or at McMillan Park (located on McIntosh Drive).

Telephone - not available onsite. Please ensure you have a mobile phone, if possible.

Meeting spaces - available for use or hire - one small meeting space in the office with kitchen access or one larger undercover area between the shipping containers. Please contact a Committee Member to request and discuss hire fee.

Pizza oven- available for Seed Garden events and hire by members. Please speak to a Committee Member to request and discuss hire fee.

Electric BBQ - currently under construction. Available for hire. Please speak to a Committee Member to request and discuss hire fee.

Sandpits - free to use anytime. Please keep the area tidy and reduce trip hazards by placing toys inside the sandpit upon departure.

Playgroups - playgroups meet regularly at Seed. They use the kitchen area, undercover area, and sandpits. You are welcome to share the spaces with them. The playgroups close the gates while onsite. Please make sure you close gates when playgroups are here.

Rubbish - various bins are located around the garden for your convenience. We are committed to sustainability and aim to recycle regularly. Follow the instructions for correct disposal of rubbish. This will also reduce odours.

Gardens

Seed Garden is a hybrid facility, meaning it hosts a combination of clearly labelled plots in two categories:

1. Community (Shared) Gardens Plots with produce grown by members –everyone in the community is invited to harvest from these plots
2. Private Plots rented by individuals and groups for their own use from which the ‘plot tenant’ has exclusive harvesting rights.

Tools - tools are available for members use onsite. They are locked in the storage shed. A Committee Member can provide access. Please make sure you clean and return them after use. Communicate the existence of any broken tools or those that require maintenance.

Watering - watering cans and hoses are available onsite. Use hoses safely and do not create a trip hazard. Taps that operate with vandal proof keys are installed throughout the garden. Please acquire your own key from any plumbing supply store. Only hand-held hoses or watering cans to be used.

Over summer, we ask for volunteers to be part of a watering roster.

Compost - compost bays are located near the chicken pen. Our compost is used on the garden beds. It is made by blending leafy green matter with harder brown matter and a little soil. Thin layers of green and brown compost effectively. The Compost Subcommittee give advice if needed.

Greenhouse - available for members to use. It is also used to grow seedlings for the Community (Shared) Beds.

- use clean pots and quality propagation and potting mixes to minimise pest and disease infestation.
- label all pots with your name and plant name.

Members are encouraged to join the Seed Propagation Subgroup or register for a Seed Propagation Workshop to develop plant propagation skills and knowledge.

Chickens- access is restricted to members of the Chicken Subcommittee who take responsibility for feeding, watering and egg collection. Please contact a Committee Member if you have any concerns regarding welfare issues. Eggs are sold when available and are usually stored in the office. All are welcome to buy eggs via the Honesty Box or with the help of a Committee Member.

Organic gardening- Seed Community Garden aims to create a sustainable community space. All parts of the garden should work in harmony, and we expect members to work within organic gardening principles. It is vital that invasive species and dangerous or poisonous plants never grow onsite. Be aware that members of the public - especially children - may touch or eat plants.

Follow this link to learn about Sustainable Gardening Australia

<https://www.sgaonline.org.au>

Wildlife - many birds, possums, lizards, spiders and other animals enjoy the Garden. Please be careful keep them safe and undisturbed.

Snakes - Be mindful that snakes may be present in the garden.

Emergency and First Aid - In the event of an emergency please contact emergency services (000). A defibrillator is also available and should be used when instructed by the 000 call taker.

A first aid kit is available on site for minor injuries.

If you need to discuss an urgent matter regarding the Seed Garden, please contact:

President: Fred Hellriegel 0418 660 731

Vice President: Maree Mead 0438 314 517

Maintenance

All parts of the garden should be kept neat, tidy and weed free. Please use appropriate stakes, trellis and plant supports. Seed Garden is on constant public display; therefore, keeping it attractive and safe for users is a priority.

Volunteering and working bees

Seed Garden is managed and operated by community volunteers. We appreciate how many kind people give their time and skills – without them, the Garden could not operate. Our monthly Saturday gardening day is held on the first Saturday of each month. Everyone is invited and it provides an opportunity to catch up with other members. Members are encouraged to attend with their friends and family when they can. It is expected that members participate in at least one gardening day per year.

Various Subgroups have responsibility for specific tasks, such as the chickens, plant propagation and composting. Please let a Committee Member know when you're ready to join in.

Additional jobs

- Extra watering over summer
- Cleaning out the chicken pen
- Occasional removing soil or construction of beds.

Ongoing jobs are listed on the noticeboard and Facebook. And we are nearly always looking for new committee members for:

- fundraising activities
- promotional work
- running workshops

Speak to a Committee Member to get involved. It goes without saying – spending time in the garden is a fun way to meet people and learn new skills. Community support is greatly appreciated.

Membership

Membership fees- Fees must be paid by all members of Seed Lakeside Community Garden Inc. and excludes the hire of garden plots. Fees covers essential costs in running the community garden and provides access to benefits which may include free or discounted workshops, newsletters, and social events as determined by the Management Committee. It is expected that members participate in at least one gardening day per year.

Community Group Membership and Garden Bed Hire- Seed Garden define a Community Groups as a not for profit group or organisation that provides a community and or health benefit to our local community. Community groups can also be schools, such as primary, secondary and kindergartens.

Upon acceptance of Community Group Membership, the community group must:

- Attend an induction session with a Seed Garden Committee member.
- Nominate at least one member of their group or organisation who will be the authorised representative of the organisation.
- Provide phone and email contacts for all of these authorised representatives.
- Not provide the security code to anyone other than to authorised representative.
- Be on site and supervising their group whenever the community group is in attendance.
- Be responsible for ensuring that all member of their group adhere to all Seed guidelines and codes of conduct.

If requiring the use of Seed Garden equipment, they may request access to the tool shed and will be required to ensure that all tools are accounted for and cleaned appropriately.

Private plots - individuals and community groups can hire a private plot for an annual fee (\$15 per metre). Those leasing a plot are responsible for its care and maintenance. Lack of plot maintenance will trigger a review by the Committee and may result in non-renewal.

Change in Circumstances -Members must advise the Committee of Management if:

- there is any change in their address, email or telephone number.
- if they are no longer eligible to keep their plot.
- if they are unable to tend their plot for two (2) months or more.



Membership Application

Sale Lakeside Community Garden is a not-for-profit community run space which operates for the benefit of all residents of the Wellington Shire. The garden gives individuals and community groups opportunity to take part in activities that encourage friendship, learning new skills, and to enjoy the health benefits of being outdoors growing delicious and healthy produce.

Become a member and enjoy the following benefits:

- A free punnet of seedlings on joining.
- Access to member meetings and workshops including social events
- Discounted facility hire
- Regular newsletters
- The pleasure in helping grow fresh food for the community

To apply to become a member of Seed Lakeside Community Garden please select the membership type you are applying for and complete the personal details form on the next page.

Membership type (mark one):

- \$24 Individual
- \$12 Concession
- \$50 Community group (nominate one representative contact)
- \$36 Family
Please provide the names of family members below

This fee covers the cost of running the garden and provides access to free or discounted garden activities, newsletters, social events as determined by the management committee. Membership does not include the hire of a garden bed. If you are interested in hiring a private plot or community organisation garden bed, please contact the management committee on seedcommunitygarden@gmail.com

Payment

On completion of this form payment can be made via

- the cash chute / honesty box at the garden (use a labelled envelope)
- electronic transfer using the details below
- or you can subscribe to a reoccurring membership online
<https://www.seedcommunitygarden.org/membership>

Seed Lakeside Community Garden New Member application

Membership details

Name:	
Address:	
Phone number:	
Email address:	

We will use the above details to contact you about membership renewal and to send regular newsletters.

Family members (please identify if family member is a child less than 16yo):

Name:	Child Y/N	Name:	Child Y/N
Email:		Email:	
Name:	Child Y/N	Name:	Child Y/N
Email:		Email:	

Declaration

- I / We hereby apply to become a member of Seed Lakeside Community Garden Inc.
- I / We have read, understood, and agree to the **Seed Lakeside Community Garden Code of Conduct / Garden Rules**
- I / We understand that membership of the community garden also requires me / the community group to be a member of the Association know as Seed Lakeside Community Garden Inc. and that I will also be bound by the rules of the Association. I understand that my membership requires active participation in the garden which may include working bees, attendance at annual general meetings, taking on committee roles, maintenance, fundraising or other activities.

Although we try to be sensitive to privacy, on occasion we may take photos for use on social medial or newsletters.

Do you consent to have pictures published YES NO

Signature _____

Date _____